

Preshow Checklist- last updated Aug. 2

Order	What	Who	Notes
1	Sweep and mop stage/Check spike tape	Patrick/Philip	Please sweep then mop. While you're doing this check and fix any peeling spike tape
	Light board start up	Kim	Please come to the stage when you are done
	Check spot	Christina	Please come to the stage when you are done
	Sound/ projections start up	Caroline	Please come to the stage when you are done
	Pyro checks	Philip	Training starts on Wednesday
	Attendance check	Waage	Circle who is missing for Leah
	Strike Oz machine outside	Joe/Kyle	
2	Strike Oz curtain outside	Wyatt/Waage	
	Strike Oz gate outside	Joe/Kyle	
	Strike Oz gate outside	Wyatt/Waage	
Set up for Munchkinland (Orange spike) and Kansas (Pink spike)			
Order	What	Who	Notes
1	Trap door unit	Joe/Kyle	UC
	Trap door stair unit	Wyatt	R of trap door
	Trap door stair unit	Waage	R of trap door
	Dark green rectangle platform	Patrick	L of trap door
	Round dark green platform	Philip	In front of trap door/trap door steps
	Round dark green platform	Caroline	To the left of Philip's
2	Round light green platform	Wyatt	SR (this is the section where the spikes are always weird, be careful they don't go in front of white drop)
	Round light green platform	Kim	Next to Wyatt's
	Light green rectangle platform	Christina	Next to Joe Bob's
	Dark green round platform	Waage	SL almost kitty-corner to the light green one
	Light green rectangle platform	Caroline	L of Philip's
3	L (orange) Munchkin house	Joe/Kyle	Behind L platforms
	R (blue) Munchkin house	Wyatt/Waage	Behind R platforms
	Kansas House	Kim/Patrick	DR
	Cellar door	Philip/Caroline	DL
5	Munchkin house (fly)	Joe	
	Munchkin flowers (fly)	Kyle	
6	White drop	Joe	When set
7	SL fogger	Kyle	Strike to small room in left vom
	SR fogger	Wyatt	Strike to hallway
8	Check in with Leah	Wyatt/Waage	When all set

Intermission Checklist- last updated Aug. 2

Order	What	Who	Notes
1	Leg 4	Kyle	Fly out so we can load in
	Leg 3	Joe	Fly out so we can load in
	Open garage door	Philip	Open all the way
2	Load in L Oz gate	Joe/ Kyle	Preset to be brought in for entr'act
	Load in R Oz gate	Wyatt/Waage	Preset to be brought in for enr'tact
3	Load in Oz machine	Philip/Patrick	Preset off R
	Load in Oz curtain	Christina/Caroline	Bring onstage so it's out of the way
4	light green curved platform	Kim	Strike outside
	light green rectangle platform	Christina	Strike outside
	light green rectangle platform	Caroline	Strike outside
	light green curved platform	Patrick	Strike outside
	Strike Caravan	Philip/Waage	Strike outside
5	Fence 1	Kim/Christina	Strike to green room
	Fence 2	Caroline/Patrick	Strike to green room
	L Munchkinhouse	Fly Boyzz	Strike outside
	Trap door stairs	Waage	Preset backstage UL
6	Cellar Door	Wyatt/Philip	Strike outside
	Scarecrow's pole	Christina	Strike outside
	Flip Kansas house	Patrick/Caroline	Backstage, orange spike for Act II positions – Wyatt knows where this is
	Trade out flies	Kyle/Joe	Trade Glinda's swing with Marvel's balloon
Set up for Merry Old Land- Green spike/ green striped spike			
Order	What	Who	Notes
1	Dark green rectangle platform	Wyatt	UC on green spike
	Round dark green platform	Kim	R of Wyatt's on green spike
	Round dark green platform	Philip	L of Wyatt's on green spike
2	UL column	Caroline	On green striped spike
	UR column	Patrick	On green striped spike
	CL column	Waage	On green striped spike
	CR column	Christina	On green striped spike
3	DL column	Joe	Preset to be brought on for the entr'act
	DR column	Wyatt	Preset to be brought on for the entr'act
4	Leg 4	Kyle	Bring in when we are set
	Leg 3	Joe	Bring in when we are set
5	Check in with Leah	Wyatt/Waage	When all set

Post-show Checklist- Last updated Aug. 2

1	Light board shut down	Kim	Please go to stage when you are done
	Spot shut down	Christina	Please go to stage when you are done
	Projections/sound shut down	Caroline	Please go to stage when you are done
	Pyro shutdown	Philip	
	Leg 4	Kyle	Fly out so we can load in
	Leg 3	Joe	Fly out so we can load in
	Open garage door	Waage	Open all the way
3	Cellar Door	Wyatt/Philip	Load in, preset off left (yellow spike)
	Caravan	Patrick/Waage	Load in, preset off left (yellow spike)
	light green curved platform	Patrick	Load in, place in backstage home off right (yellow spike)
	light green rectangle platform	Christina	Load in, place in backstage home off right (yellow spike)
	light green rectangle platform	Caroline	Load in, place in backstage home off left (yellow spike)
	light green curved platform	Kim	Load in, place in backstage home off right (yellow spike)
	L Munchkinhouse	Fly Boyzz	Load in, place in backstage home off left (yellow spike)
4	Fence 1	Kim/Christina	Preset right, up of Caravan (yellow spike)
	Fence 2	Caroline/Patrick	Preset right, up of Caravan (yellow spike)
	Scarecrow's pole	Waage	Load in, preset off left
5	Check Brakes	Wyatt	
6	Check in with Leah before leaving	ALL	Please ☺ and have a good rest of your night!